



**THE ARTS & SCIENCE  
UNDERGRADUATE SOCIETY**  
of Queen's University

## MINDFIND TUTOR SIGN-UP

Name: \_\_\_\_\_ Student No.: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

**MINDFIND PEER TUTORING: PLEASE ATTACH A COPY OF YOUR MARKS**  
***(QCARD PRINTOUT IS ACCEPTABLE)***

Indicate the Queen's course codes that you are qualified and willing to tutor  
(minimum grade 75%).

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Number of students that you are willing to tutor \_\_\_\_\_

**MINDFIND OUTREACH TUTORING:**

Indicate the high school subjects that you are qualified and willing to tutor  
(minimum grade 80%).

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Number of students per week that you are willing to tutor: \_\_\_\_\_

**PLEASE READ AND SIGN THE CONTRACT ON THE REVERSE SIDE**

# TUTOR CONTRACT

1. I understand that it is my responsibility to be prepared for each tutoring session. My student(s) can expect to receive my total attention.
2. I understand that my goal is to provide academic assistance to those students assigned to me as well as building my student's self-confidence by helping him/her develop effective study habits. I further understand that my ultimate goal is to foster independent and autonomous learning by the student.
3. I understand that subject proficiency and knowledge have top priority. I will continue to improve my own subject proficiency, study skills, communication skills, and instructional skills.
4. I understand that I am not to use the tutoring time to impose my personal values, beliefs or lifestyle upon others and I will respect my student(s) personal dignity by accepting the person without judgment.
5. I understand that it is not appropriate for me to comment negatively to students on teachers' grading policies, teaching methods or their personalities.
6. I understand that my Tutee pays me \$12/hour at the end of each session. I further understand that it is my responsibility to have my Tutee sign the Cheque Registry Form after each session, in order that I can submit it for the \$2/hr subsidy paid by ASUS.
7. I understand that I may not tutor for courses for which I am currently serving as a Teaching Assistant through Queen's University.

I have read the above contract and agree to the terms and conditions related to serving as a MINDFIND Tutor at Queen's University.

**Signature:** \_\_\_\_\_